1. Make sure the system is in an idle state and that there are no active processes (e.g., acquisition, display, image transfer, archiving, etc.).

2. Remove all media from drives on the Navigator and Wizard computers.

3. Shut down the Wizard computer, if present.

4. On the Navigator console, select **System → Run → System cleanup and Shutdown**.

5. Select **Start** to begin the system cleanup and shutdown. When complete, the Navigator, IRS, ACS, and PRS (if present) will shut down.

6. Turn off the CT gantry power.

7. Wait 5 minutes and proceed with normal system startup.