Editing the System Time in PET syngo® 2.x, 3.x, 4.x

1. The system must be in an idle state with no active processes running. Unload all patients from any task cards on the system.

2. On the Navigator, select **Options > Configuration > Date/Time**. The Date and Time properties window will be displayed.

3. Adjust the current local time, if needed. Make sure that the option to automatically adjust for daylight savings is **not** selected.

4. Switch to the PACS workstation using the KVM switch. Double-click on the time in the lower right corner of the desktop.

5. Adjust the current local time, if needed. Make sure that the option to automatically adjust for daylight savings is **not** selected.

6. Switch to the PRS workstation using the KVM switch (if applicable) and repeat Steps 4 and 5.

7. Restart all workstations and confirm correct system time on each.