1. Patient Mode>Settings>User Settings.

2. Double-click Image Delete.

3. Check the Enable box and click Apply and OK.

4. To Access the Recycle Bin go to Patient Mode>Settings>Recycle Bin.

5. Note: only unarchived images (i.e. images that have not been sent to PACS) will be available in the recycle bin.

6. Note: The Recycle Bin does not Auto-delete and therefore must be deleted manually by the user.